

BROCKTON HOUSING AUTHORITY
MASSACHUSETTS

PURCHASING DEPARTMENT

WASTE COLLECTION

ADDENDUM NO. 3

October 11, 2022

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 3) MUST BE ACKNOWLEDGED AS RECEIVED BY INTERESTED VENDORS AND INDICATED SO BY ENTERING THE ADDENDUM NUMBER AT THE BOTTOM OF THE BID PRICE SHEET SECTION A & B

ITEM 1: ANSWERS TO POSED QUESTIONS

1- Page 4 – Waste Removal Services - 5% Bid Bond required – is this based on total cost or annual cost?

ANSWER. The 5% bid bond is for the amount bid for the first year. The bond will be returned once the contract is signed.

2- Page 10, 8. BID DEPOSITS – is this based on total cost or annual cost?

ANSWER. Same as Number 1 above

3- Page 13, 25. SINGLE VENDOR – The BHA’s Procurement Department desires to award a single contract based on the Grand Total Price. However, where applicable, the Authority reserves the right to make multiple awards on a unit price basis if, in the opinion of the Procurement Department, it is in the best interest of the BHA. Is BHA’s intent for THIS RFP to award to a single vendor or is it possible the services would be split?

ANSWER. BHA intend to award this contract to one vendor. However, if it is in the best interest\’s of the Authority, there is a chance the service could be awarded to a back up company.

4- Page 16, 2. SUITS – The Contractor shall assume defense of and shall indemnify and hold the Authority and its agents harmless from all suits and claims against the Authority and its

subcontractors arising from the use of any invention, patent right labor or employment, **or for any act of omission or neglect of the City, its agents, employees** or any subcontractor in performing the work, under this contract. Can we ask for clarification of this statement? We don't believe most of this is applicable

ANSWER. This clause is applicable for the protection of the authority, Delete "City" and replace with "BHA"

- 5- Page 17, 7. INSURANCE – Failure by Contractor to provide a current and updated insurance policy, during the entire duration of the contract, may result in additional legal liability. -Will a Certificate(s) of Insurance be acceptable here?

ANSWER. For the purpose of the bid a COI is acceptable. However once the contract is awarded the company shall submit to the Procurement Office a certificate of insurance as required in the bid document –General Conditions Paragraph 7 ad Paragr. 4 in the Requirements page

- 6- Page 18, 8. LABOR AND MATERIALS BOND (If Applicable) –is this applicable?

ANSWER. No. However, a Performance Bond and Payment Bond each for 50% of the annual contract price are required at the signing of the contract and annually after that.

- 7- Page 18, 9. PERSONNEL – The Procurement Director may require the Contractor to submit a weekly performance record of the areas and of the work performed, on forms approved by the Authority Procurement Director. The Contractor or his supervisor shall be available to inspect such work as required by the Procurement Director. Is this applicable? If so, do you have a form you can provide for us to fill out?

ANSWER. No. The format of the report will be worked out with the Director of Maintenance

- 8- Although prevailing wage is not applicable- are SCA wages required for this contract?

ANSWER. No

- 9- Page 36 B and C states a compactor-can we confirm that the intention is for a 30 yard open top construction style container?

ANSWER No 30-yard open top construction style container is needed. Needed containers are

1. Open top Container for White Goods
2. Open Top Container for Electronics
3. Open Top Container for TVs
4. Closed Top Container for Mattresses.

10. Will BHA be willing to negotiate a mutually acceptable contract with the successful bidder?

ANSWER. Mass general Law Ch. 30B does not permit the negotiation of terms in an open competitive bid. MGL Ch. 30B does allow for the negotiation of Price ONLY with the Lowest responsive and responsible bidder.

11. When does the current contract end? What is the start date of this new contract? At the pre-bid meeting it was indicated the new contract would begin two weeks after an award is made. Given the size of this contract and the amount of equipment required to be provided (including specialized 2 CY compactor dumpsters), two weeks would be an insufficient

amount of time for any contractor to start except the incumbent. To comply with the spirit and letter of Chapter 30B, can you provide a minimum of 60 days between the award date and the start date?

ANSWER. The Contract has ended for a while. The new contract will be effective on the date of the Board of Commissioner's Vote and on the date of the Award Letter. My best estimate is December 1, 2022. Although there is plenty of time for the new company to prepare, following the award and the execution of the contract, if the company requires REASONABLE time to initiate the service a time schedule line can be agreed upon

12. Under the new contract, does BHA have any plans to implement a recycling program?

ANSWER. No

13. Under Requirement No. 3 on p. 22, the Performance Bond is required to be 50% of the total 3-year price. Is this correct? Performance bonds are like insurance policies that renew annually. Do you intend to have the contractor purchase an annual policy at 150% of the annual price? Would it be sufficient to require a Performance Bond at 50% of the annual cost for the term of the contract?

ANSWER: See Number 6 above

14. Are rear-load dumpsters and compactors acceptable at all locations throughout the BHA?**ANSWER.** This is your option as long as the loader is 10CY

15. In Section A of the bid price form, what is meant by hand pick-up? Are garbage totes acceptable to be placed at these locations? If so, what size and how many?

ANSWER The size is 96 gal. and there are 18 units required.

16. In Section B of the bid price form, it suggests the compactors at the Belair Towers need to undergo modification. Can the BHA please elaborate on what exactly needs to be done to modify these containers?

ANSWER

17. In (Section C?) of the bid price form, 30 yard compactors are requested for the disposal of E-waste and Mattresses. E-Waste cannot be compacted (destroyed) under MA DEP Waste Regulation laws. Under the incoming MA Waste Ban Regulations, mattresses are required to be recycled and therefore are not allowed to be compacted (this causes them to become unrecyclable). Are 30 cubic yard open-top roll-offs to be requested instead?

ANSWER. A 30 cubic yard closed top roll-offs will be acceptable for mattresses and box springs

18. In (Section C?) of the bid price form, are these receptacles to be placed under a covering, or left outside to the elements. If left outside, the mattresses will be exposed to the elements and deemed unrecyclable due to becoming wet and moldy.

ANSWER. See # 17 above

19. What frequency are the mattress and E-waste receptacles to be dumped?

ANSWER. Periodic. When containers are filled BHA will call in for a pickup

20. In (Section C?) of the bid price form, a price per unit of electronic devices is requested. It is not standard to price E-waste based on units, but rather by weight. For example, both a keyboard and a full-size printer are considered E-waste. Does the BHA expect these two items to be priced the same even though there is a large weight and spatial difference?

ANSWER. To clarify, a key board, a mouse and a screen should be considered a single unit.

21. Televisions are recycled in a different manner than standard e-waste (keyboards, computers, wires, cameras, etc...). TV's are priced based on units. TV's and E-waste should not be placed in the same receptacle. Would the BHA consider separating these two categories?

ANSWER. Yes

22. On (Section C?) of the bid price form, the BHA requests white goods to be disposed of. How are these items to be collected? Will they be brought to a central location? Will a receptacle be required?

ANSWER. BHA will bring items to a central location where they will be placed in the appropriate and designated receptacle. It is the responsibility of the contractor to haul away the filled receptacles. Additional receptacles will be required. See revised Price Sheet

23. On (Section C?) of the bid price form, the BHA claims the contractor is required to collect mattresses, TV's and E-Waste around the BHA's properties. Is this correct? If so, this changes the pricing structure due to the fact that the contractor now needs to employ maintenance personnel that will likely need to be integrated and in constant communication to the BHA's maintenance personnel. This request is far more specialized and not typically within the scope of a Solid Waste Contract. Will the BHA consider removing this requirement?

ANSWER. No additional personnel is required. See answers above

24. Upon visiting various locations around the BHA (Belair Heights, Manning Tower) I identified at least 3 instances of bulky items (furniture, metal, appliances) piled near the dumpsters. Does the BHA have any provisions on dealing with bulky waste? How are these units to be accounted for and disposed of given they do not belong in the same waste stream as trash?

ANSWER. BHA will handle Bulky Waste separate from this service

ITEM 2: DELETE & REPLACE

Please **DELETE** the current Price Sheet and

REPLACE with the one attached here

End of Addendum 3

BROCKTON HOUSING AUTHORITY**Waste Disposal**

Price for required additional waste disposal services. Although prices for these additional services will not be part of the low bid determination, their value will have a considerable impact on the operational budget of the Authority.

A. White Goods. BHA disposes of approximately 100 electric stoves and between 100 and 140 CF refrigerators each year.

a. **Price for the disposal of a refrigerator \$ _____ each**

b. **Price for the disposal of a Stove \$ _____ each**

B. Mattresses. BHA disposes of approximately 100 mattresses each year. Contractor is required to place a top covered 30-yard compactor in the Authority's Inventory Center at 75 Plain St. the Contractor is required to collect disposed mattresses and place them in the 30-yard compactor. When Compactor is filled it must be emptied.

b. **Price for a mattress \$ _____ each.**

C. Electronics. BHA disposes of approximately 300 electronic devices each year. Contractor is required to place a 30-yard compactor in the Authority's Inventory Center at 75 Plain St. the Contractor is required to collect disposed electronics and place them in the 30-yard compactor. When Compactor is filled it must be emptied.

c. **Price for Electronic Devices \$ _____ each.**

D. Televisions. BHA disposes of Approximately 450 TVs per year, for which an open covered receptacle, placed in a central location, shall be picked up by the contractor, when requested by BHA

d. **Price for Televisions \$ _____ each.**